

Billing Information

Make checks payable to Berkley Human Services

Addresses

Mail Payment to: Berkley Human Services
NW 6289
PO Box 1450
Minneapolis, MN 55485-6289

Overnight Deliveries Only: Berkley Human Services
222 South Ninth Street, Suite 2700
Minneapolis, MN 55402-3332

ACH/Wire:

Berkley Human Services
Wells Fargo Bank, NA
Account Number 4945098846
ABA: 121000248

*All ACH/Wire Payments REQUIRE an email to accounting@berkleyhumanservices.com containing your Account Number, simultaneous to payment.

Accounting Contact Information

Phone: 888.762.3083

E-mail: accounting@berkleyhumanservices.com

Installment Plans & Fees

The following Pay Plan options are available subject to Underwriting Approval

Pay Plan chart – Available for Direct Bill and Agency Bill Accounts.

Pay Plan	Down payment and installments
Full Pay	100%
50% down + 1 (2 Pay)	50% down + 1 installment of 50%.
40% down + 2 (3 Pay)	40% down + 2 installments of 30%.
25% down + 3 (4 Pay)	25% down + 3 installments of 25%.
35% down + 5 (5 Pay)	35% Down + 5 installments of 13%.
25% down + 5 (6 Pay)	25% Down + 5 installments of 15%.
16.75% down + 5 (6 Equal Pay)	16.75% down + 5 installments of 16.65%.
25% down + 8 (9 Pay)	25% down + 8 installments of 9.38%.
25% down + 9 (10 Pay)	25% down + 1 installment @8.36% and 7 installments @8.33%.
10 Equal Installments(10 Equal Pay)	10 equal installments of 10%.

An installment fee of \$5.00 is added to each billing statement if you make payments in installments. If you pay the entire annual premium in full by the due date shown on the first billing statement, no installment fee will be charged.

A late fee of \$15.00 will apply to late payments. A fee of \$25.00 will be added for any check returned for insufficient funds. A reinstatement fee of \$25.00 will apply for each policy reinstated. Reinstatements are subject to underwriter approval.

Fees are not refundable. A lower fee may be required by state law, if applicable in your state. The billing statement will reflect the correct fee.

e-Tools

Direct Bill Statements
Installment Schedules
Notice of Intent to Cancel (NOIC)